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CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, October 15, 2019

1. **Call to Order - Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 6:30 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson, and Human Resource Manager Jason Corbin.

2. **Citizen Comments** - None.

3. **Approval of Minutes** - To approve the October 1, 2019 Committee of the Whole Meeting Minutes. Motion: Alderman Schultz. Second: Alderman Bauman. With all in favor, the motion carried.

4. **RESOLUTIONS:**

A. **Resolution 4968(21)** - To approve a Revolving Loan Fund Grant to Fox River Plaza in the not-to-exceed amount of \$14,680.50.

Mayor Hefty explained that she had discussions with owner Joe Devorkin regarding the strip of land between Big R and Kohls and the consideration of creating a pass through to connect the two parking lots. Mayor stated that Devorkin contacted Kohls in the hopes of cost sharing the expense of adding the connection; however, was received without a financial commitment. Mayor further stated that the purpose of the grant will continue to reinforce the City's proactive business climate and encourage a safer path of travel for customers of these two shopping areas.

Mayor then introduced Carol Engel of Business Lending Partners (BLP) for the Racine County Economic Development Corporation (RCEDC) to discuss the grant for this project. Engel explained that the dollars for the Revolving Loan Fund Grant Program were made available from TID closures and that it was agreed to use thirty percent (30%) of the funds for grants to benefit both for-profit and non-profit businesses. Engel stated that the specific amount for grants will be determined annually based upon fund availability and that for 2019, total grant funds available are \$98,000.

Alderman Schultz asked if any other grants have been applied for. Engel responded that this was the first one but three more will be coming soon.

Mayor asked Devorkin how soon would the project be completed if the grant is approved.

Devorkin responded that the project would be completed in the Spring.

Alderman Rauch asked if the grant requires any other approvals. Walters responded that approval is only needed from Council.

5. **ORDINANCES:** None.

6. **MOTIONS:**

A. **Motion 19-948** - To amend the Automatic Response Aid Agreement between Rochester Volunteer Fire Company and City of Burlington Fire Department.

Chief Babe reviewed the background history and explained that the amended Automatic Response Aid agreement will provide quicker supplemental response to the City of Burlington for additional assistance on any necessary EMS calls. Babe then reviewed the changes. There were no questions.

7. **ADJOURNMENT**

Motion: Alderman Preusker. Second: Alderman Rauch. With all in favor, the meeting adjourned at 6:41 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington